

Liebert Returns Dept VOICE phones:
Columbus: 614-841-8181 or 614-841-6776 Ironton: 740-547-5121
Irvine and Mexicali: Please contact your assigned MAS



request for **Return Merchandise Authorization (FAX Transmission)**

Supplier: _____
Attn: _____
Phone: _____
Fax: _____

Please FAX your reply to ATTN: RETURNS DEPT

Columbus: 614-841-6077 Ironton: 740-547-5136
 Irvine: 949-457-3631 Mexicali: 760-768-7517

today's date: _____

Please reference
LIEBERT RG#

RETURN GOODS SUMMARY (by Liebert)
PLEASE REFER TO ATTACHED LISTING OF PARTS TO BE RETURNED

NOTE: unless shipper and ship method are included in the reply-
This LIEBERT RETURNS WILL default to SHIP FREIGHT COLLECT

FAILURE ANALYSIS requested by Liebert

SUBMITTED AS Line Rejects (not to be re-worked without express approval by Liebert)

SUBMITTED AS Field Return (warranty credit requested ABSOLUTELY NO RE-WORK)

Return Status (by SUPPLIER)

SUPPLIER RETURN
AUTHORIZATION #: _____

Scrap at Liebert; credit to be issued

Return to below address; credit to be issued

Request denied – no credit to be issued. Parts will be: **RETURNED DISPOSED**

Return to below address; supplier to return to Liebert after: **REPACKAGE / REPAIR / INSPECT / SORT**
(please call for a **new Liebert PO #** to ship reworked material back to Liebert !!!)

Change/Update SHIP TO address: If attached printout 'supplier address' is incorrect, print address here: _____

ADDITIONAL NOTES / COMMENTS:

Liebert supplier: please complete and return this FAX form to the appropriate LIEBERT returns dept:

If further dialog is required, please ask for the Liebert Supplier Manager either via phone or e-mail.

**LIEBERT WILL APPLY THE RETURN VALUE AGAINST OUTSTANDING PAYABLES IMMEDIATELY UPON
RECEIPT OF YOUR AUTHORIZATION.**